Montgomery MEPS
Important Information for Applicant Guests

Montgomery MEPS looks forward to welcoming you to witness your loved one take the Oath of Enlistment prior to shipping to basic training. Today they join an honored tradition of service to something greater, showing great selflessness, courage, and commitment just by volunteering to serve. We are honored to welcome them, and you, into the military family.

Below you will find information about visiting Montgomery MEPS. Please read it in its entirety before your visit.

Viewing the Oath of Enlistment ceremony
- Active-Duty applicants who are about to ship to basic training as well as National Guard and Reserve applicants are authorized *two* adult guests to attend their Oath of Enlistment. Guests under the age of 18 do not count toward an applicant's two visitors. Additional visitors require prior approval from the MEPS.
- Guests are allowed in the MEPS up to one hour prior to the ceremony.
- Applicants will contact their guests approximately one hour prior to the Oath of Enlistment ceremony to confirm the timing. Please remain nearby the MEPS to ensure timely arrival.
- Guests must exit the MEPS following the ceremony.
- Disruptive guests will be asked to leave.

Montgomery MEPS Shipper Ceremony Timeline			
Ceremony 1	Ceremony 2	Ceremony 3	Description
8:30 AM	9:30 AM	10:00 AM	Earliest Visitor Arrival Time
9:15 AM	10:15 AM	10:45 AM	Latest Visitor Arrival Time
9:30 AM	10:30 AM	11:00 AM	Ceremony Time
10:00 AM	11:00 AM	11:30 AM	Latest Visitor Departure Time

Getting here
- Montgomery MEPS is located on Maxwell AFB-Gunter Annex in a federal building at 705 McDonald St, Bldg. 1512, Maxwell AFB-Gunter Annex, AL 36114.
- MEPS personnel will not escort visitors from the military installation gates to the MEPS.
- All drivers on the military installation must have a valid driver's license and a valid automobile insurance card.
- Entering the installation or building routinely takes 20-30 minutes but could take longer. Please plan accordingly.

Requirements for military installation access
- All visitors must submit the following information to their applicant's recruiting command for the Entry Authority List (EAL): last name, first name, middle initial, AND driver's license number/state issued, state ID number/state issued, or passport number.

Updated: 7/18/2024

- The recruiting commands will submit an EAL at least 10 duty days prior to the applicant's ship date and contact Maxwell VCC 24hrs prior to the event to ensure all submitted individuals have been vetted/cleared for base access.
- Visitors must present the same/matching ID used for the EAL at the military installation gate and inform the gate guard that they are here to visit MEPS.
- For quick shippers (less than 10 duty days) the recruiting commands are responsible for escorting visitors onto and off of the military installation.

Parking
- Montgomery MEPS has its own parking with overflow parking at an adjacent building. All applicant's visitors are requested to avoid parking in designated staff parking areas or in front of the building.

Security
- Provide a valid, physical, or official digital ID (photos of IDs are not valid)
  - Acceptable - Driver's License, State ID, Passport, City ID (or other ID specified in UMR 601-23, available here)
  - Minors must be accompanied by an adult and do not require an ID.
- All guests will go through a security screening to include metal detector, X-ray machine, and baggage check (including purses). To decrease check-in times, guests are encouraged not to bring bags.
- Guests must sign in and out on a visitor log and wear a visitor badge at all times.

Photography
- Photo and video are only authorized in the Oath Ceremony room.

Refreshments
- Vending machines are available for drinks and snacks. Visitors are allowed food and drinks in building but must ensure to clean up after themselves. No outside food or drinks are allowed for applicants. Applicants' meals are provided by Montgomery MEPS.

Point of Contact
- The point of contact for all matters concerning applicant's visitors is their recruiting command.